

# MINUTES OF REGULAR MEETING

July 21, 2016

Mayor Jeff Dryden called the meeting to order at 7:00 p.m. Roll call was made with all Council Members, Fiscal Officer Norman, and Solicitor Ong in attendance. Administrative Assistant Marla Miskimen absent.

Motion (1) to accept the minutes of Special Meeting June 13, 2016, Regular Meeting June 16, 2016 and Special Meeting July 7, 2016 made by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

## **GUEST(S):**

Jim Dickey updated Council on the Thornwood Park project. Greg DiDonato offered his praise to the Committee for a “job well done.” Council echoed Mr. DiDonato’s sentiments. According to Mr. Dickey, all proceeds from fundraising have been turned over to the Village for deposit. The ODNR Grant, along with the fundraising efforts, the recycling grant, and the Village financial commitment will cover the cost of the project. The Thornwood Park Committee will receipt all Shelter House rental proceeds and will reinvest the income into the renovation of the shelter house. The Village will be responsible for the purchase of and installation of the required dog signs.

On a final note, Mr. Dickey requested permission to host a Movie Night at Thornwood Park with a date to be set in mid to late August as approved by Mayor Dryden. Motion (2) to grant permission for Movie Night at Thornwood Park in mid to late August as approved by Mayor Dryden by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

Mr. Pat Cahaney presented the Twin City Water & Sewer District Report. He announced that Rob Rectanus has been appointed to serve on the Board.

## **DEPARTMENT HEADS**

**Street Department** – Doug White updated Council that the Street Department has been busy with lawn care and black topping. Mill Township assisted the Department with work on the ingress/egress to the old Catholic Cemetery.

Mr. White presented a quote from Bridges Excavating, LLC in the amount of \$4,585 to complete work on the storm drain outside of the Fire Department (North Third Street.) The Twin City Water & Sewer District is requesting that the work be done in the near future. Fiscal Officer Norman recommended that appropriations be increased in the amount of \$4,585 in Fund # 1000-800-555-000 to cover the cost of the project. Motion (3) to increase appropriations in the amount of \$4,585 in Fund #1000-800-555-0000 by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried. Motion (4) to accept Proposal #3827 submitted by Bridges Excavating, LLC to complete the work on the storm drain by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

Mr. White reported that there have been some issues with the storm drain on North First and Grant Streets (R.L. Lindsay Funeral Home area.) The Street Department ran the camera which did not show any problems. The Street Department will continue to monitor the area.

Mr. DiDonato requested that four (4) “No Parking” signs be posted on the North side of the 300 and 400 blocks of Sherman Street prior to the school year. Mr. White will follow-up.

**Fire Department** – Not in attendance.

**Police Department** – Police Chief Beeman presented a request to apply for a grant to replace the vests for the Police Department. The vests, currently being worn, were purchased in 2010 and are no longer guaranteed. The

cost per vest is \$510 - \$698. After much discussion, it was decided that the Police Department apply to local agencies for grant monies to purchase some or all of 9 vests at a cost of \$698 per vest. Fiscal Officer Norman recommended, and Council agreed, that the Village will appropriate the funds needed if grant monies are not awarded for the vests or the difference if a partial grant is received. Motion (5) to grant permission to the Police Department to apply for grant monies for the purchase of nine (9) vests (\$698 per vest) and to appropriate the needed funds for the vests if a grant is not received either in full or part for the purchase by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

Mr. DiDonato reminded all that North Third Street will be open to thru traffic during the school year except during the agreed upon hours when the Claymont District road gates will be locked. He stressed that the Police Department should patrol as such. Mr. DiDonato also reminded Chief Beeman to ticket the parking violators in the alley behind the Administrative Building. He suggested that the Claymont District devise a parking plan. In conjunction, Immaculate Conception did not submit a request in regards to Sherman Street. Therefore, Sherman Street will be open to thru traffic on a permanent basis. Discussion was held and it was decided that the Ordinance referencing road closure for Immaculate Conception School will be repealed.

Mrs. Johnson reported that there have been some concerns with traffic safety at the Logan Street / South Sixth Street Intersection. Chief Beeman responded that the intersection is a 2-Way Stop not a 3-Way Stop and motorists should be cautious. Any change will need to be addressed by Council.

Mr. DiDonato reported a pop machine on 310 Bank Street needs to be moved. Per Dan Shaver, the machine is in the way and creating a zoning issue. In addition, it was noted that the area at Warehouse Alley and Bank Street is becoming a scrap yard.

Chief Beeman introduced Tyler J. Walker and requested his appointment as an Auxiliary Officer. Mr. Walker is a recent Academy Graduate and a member of the National Guard. Mayor Dryden recommended the appointment. Motion (6) to appoint Tyler J. Walker as an Auxiliary Officer by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried. Mr. Walker will take the oath of office as soon as all conditions have been met.

**Zoning Department** – Mr. Shaver presented a quote from Bridges Excavating, LLC in the amount of \$8,559 to demolish the property located at 510 North First Street. Fiscal Officer Norman requested that appropriations for demolition be increased by \$8,559 to cover the cost of the project. Motion (7) to increase appropriations in Fund #1000-120-390 by \$8,559 by Greg DiDonato; 2<sup>nd</sup> by Susan Edwards. Motion carried. Motion (8) to accept the proposal from Bridges Excavating, LLC in the amount of \$8,559 to demolish the property located at 510 North First Street by Greg DiDonato; 2<sup>nd</sup> by Patty Johnson. Motion carried. Mrs. Norman suggested that she and Mr. Shaver review the demolition projects to date and plan accordingly for the remainder of the current fiscal year.

An inquiry was made to the status of the transfer of real estate for the property located on North Second Street. Solicitor Ong will verify the status and contact the new owner as the mowing is overdue.

On a final note, Mr. Shaver received notification from Habitat for Humanity that the property currently owned by the Dennison Rotary on South Third Street will be transferred to the agency and will be converted to a 2 unit condo. Discussion was held and Solicitor Ong confirmed that the transaction is well within the Village Ordinances and grandfathered back to the original duplex status. Attorney Ong will follow-up to ensure that the transfer of the condo is per ordinance.

As an update, the property located at Bank and South 4<sup>th</sup> Street is still held by the bank.

A great deal of discussion was held regarding the “Property Revitalization Program.” Attorney Ong explained the process in detail and Council agreed that the Village and its residents could benefit from this process to acquire several abandoned properties throughout the Village. Mr. Shaver added that Toledo is participating in a similar program and he will further investigate.

**DEPARTMENT REPORTS** – Motion (9) to accept the Fire, Police and Zoning Departments monthly reports for June, 2016 made by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

**FINANCIAL REPORTS**

Fiscal Officer Norman reported that RITA collections are 62.885% to budget (should be at 58.38%) and slightly above the 2015 collection year-to-date.

Mrs. Norman re-presented the OhioCheckBook.com program demonstrated by Dan Risko, Deputy Director of Public Affairs for Josh Mandel, Treasurer of State. The web base program will be integrated with the UAN Accounting System and available via the Village Website. Not only will it provide for transparency but will serve as a financial tool, as well. Mrs. Norman recommended that the Village of Dennison participate in this program. Motion (10) to participate in OhioCheckBook.com by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

Motion (11) to pay all bills in the amount of \$50,558.26 when the funds become available made by Greg DiDonato; 2<sup>nd</sup> by Susan Edwards. Motion carried. Mrs. Norman noted the amount is high due to having one meeting per month during the months June, July and August.

Mrs. Norman presented a Resolution Declaring It Necessary to Levy a Tax in Excess of the Ten Mill Limitation for the purpose of construction, resurfacing and repair of streets, roads and bridges to be placed on the November 2016 ballot. Motion (12) to pass **Resolution #2632 Declaring It Necessary to Levy a Tax in Excess of the Ten Mill Limitation** made by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried. If passed, this levy will generate approximately \$51,634 annually for 5 years. Council stressed that the Hospital Levy will expire at the end of 2016 and if passed, this Levy would not place an additional financial burden on the residents of Dennison.

**OLD BUSINESS**

Mayor Dryden presented **Ordinance #2631 Amending Certain Articles of the Dennison Zoning Code** for the second reading.

**NEW BUSINESS**

Mayor Dryden reported that Asplundh Tree Expert Company will be parking vehicles at the PHAC area. Council agreed that an agreement should be reached to have services provided to the Village in exchange for the parking privileges.

Mayor Dryden officially brought to Council the request by the FCA to hold a Glow-Walk on the Panhandle Passage Trail on August 4, 2016 which was granted previously via email by a majority vote. Motion (13) to grant permission to the FCA to hold a Glow-Walk on the Panhandle Passage Trail on August 4, 2016 by Michael Walker; 2<sup>nd</sup> by Patty Johnson. Motion carried.

Mayor Dryden presented a Resolution Declaring the Official Intent and Reasonable Expectation of the Village of Dennison on Behalf of the State of Ohio to Reimburse its “To Be Determined” Fund for the Sherman Street Improvement Project, OPWC Project Number CN19T/CN20T with the Proceeds of Tax-Exempt Debt of the State of Ohio. Motion (14) to adopt **Resolution #2633 Declaring the Official Intent and Reasonable Expectation of the Village of Dennison on Behalf of the State of Ohio to Reimburse its “To Be Determined” Fund for the Sherman Street Improvement Project, OPWC Project Number CN19T/CN20T with the Proceeds of Tax-Exempt Debt of the State of Ohio** by Greg DiDonato; 2<sup>nd</sup> by Kene Edwards. Motion carried.

Mr. DiDonato introduced Ms. Tammie Taggart as a candidate selected by the Finance Committee to replace Mrs. Marla Miskimen in a newly defined role for the Village of Dennison. In order to proceed, Mr. DiDonato

presented an Ordinance Establishing the Position of Administrative/Legislative Assistant in the Village of Dennison, Ohio to Assist in All Aspects of the Operations of the Village of Dennison, Ohio and Modifying in Part Ordinance #2629, and Declaring an Emergency. Motion (15) to suspend the rules by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried. Motion (16) to adopt **Ordinance #2634 Establishing the Position of Administrative/Legislative Assistant in the Village of Dennison, Ohio to Assist in All Aspects of the Operations of the Village of Dennison, Ohio and Modifying in Part Ordinance #2629, and Declaring an Emergency** by Greg DiDonato; 2<sup>nd</sup> by Susan Edwards. Motion carried. Motion (17) to hire Tammie Taggart as the Administrative/Legal Assistant for the Village of Dennison effective August 1, 2016 and after successfully completing the background and Prove-It tests by Michael Walker; 2<sup>nd</sup> by Susan Edwards. Motion carried. Mrs. Norman will provide the Prove-It Test while Mrs. Miskimen will arrange the background test.

Mayor Dryden shared Thank You sentiments from Trinity Hospital Twin City.

Solicitor Ong presented a request from the Ohio Department of Liquor Control for the transfer of Liquor License from Lucille's to The Canteen Grill, LLC. Motion (18) to transfer the Liquor License from Lucille's to the Canteen Grill, LLC without a hearing by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

Greg DiDonato shared his concerns and frustrations on the lack of consideration given by Claymont Superintendent Rocchi and the Claymont Board Members with regards to the exterior renovations on the former Junior High. Mr. DiDonato continued that the historical building has brought pride to the community and has been a centerpiece for a great deal of advertising showcasing the Twin City area. His frustration was shared by other Council Members. Members felt that the Claymont District was not open to options that might allow for the project to continue while keeping the aesthetics in originality. Grants and donations would be such options. A Resolution Recommending that the Claymont City School District Cause the Necessary Cosmetic Repairs to be Made to the Exterior of the Claymont Intermediate Building was presented to Council for consideration. Discussion continued and mention was made that the decision made by the Claymont District could result in future levies not being passed and future donations being withheld as several groups are upset. Mr. DiDonato reminded all that the same disregard was demonstrated during the discussion of reorganizing the District.

Motion (19) to adopt **Resolution 2635 Recommending that the Claymont City School District Cause the Necessary Cosmetic Repairs to be Made to the Exterior of the Claymont Intermediate Building** by Greg DiDonato; 2<sup>nd</sup> by Patty Johnson. Motion carried. Mrs. Norman was instructed to oversee that the Resolution be emailed to each School Board Member.

Mayor Dryden presented a proposal from Bridges Excavating, LLC which included Option #3 and Option #4 for work to be done at Stillwater Circle. The cost of that portion of the proposal is \$500. Motion (20) to accept Proposal 3538-2 from Bridges Excavating, LLC, Option #3 & Option #4 for work to be performed at Stillwater Circle in the amount of \$500 by Greg DiDonato; 2<sup>nd</sup> by Michael Walker. Motion carried.

## **COMMITTEE REPORTS**

**Patty Johnson:** Mrs. Johnson invited all to attend the next 922 Day Meeting which is scheduled on Wednesday, August 10<sup>th</sup>, 2016 @ 10:00 a.m. at McCluskey Park. The theme this year is "922 for 911" in honor of our 922 Safety Forces. Planning is on track and going very well.

John McCluskey is now in charge of the PeeWee Football Program. He reported that the hot water tank in the concession stand is broken. He would like to contact the Tuscarawas County Health Department to inspect the concession stand prior to the start of the season. Council cautioned Mrs. Johnson as the call could open a 'can of worms.' Mrs. Johnson assured Council that Mr. McCluskey would like to get everything in order. It was also mentioned that there is no electricity currently running to the building. Mrs. Johnson is going to schedule a Park Meeting for further conversation.

**Mike Walker:** Mr. Walker reported to Council that he has sold his home and will be relocating outside of the

Village Corporation in the end of September. He will resign after the September 15<sup>th</sup> Meeting. All Members thanked Michael for his service and assured him that it has been a real pleasure working with him. Council will appoint his replacement at that time.

**Susan Edwards:** Mrs. Edwards reported that she has spoken to Nate Quicksall in regards to changing the speed limit on State Route 800. Mr. Quicksall indicated that the Village would need to have a Speed Zone Study performed at the cost of \$7,000 - \$10,000. Council agreed to table the matter for now.

**Kene Edwards:** Mr. Edwards reported that the handicap pad at Kelly’s Corner (corner of Jewett and Taylor Avenues) is coming up. Mr. White informed Council that the handicap pads were installed by the State of Ohio.

Mr. Edwards concluded that a dump truck with materials has been traveling McKee Rd and he is unsure if the road can sustain the load. Mr. Ong added that the trucks have been carrying materials to a project on Eastport Avenue Extension. The Police Department will follow up.

**Helen Borland:** Mrs. Borland reported that she has not heard from Shelly and Sands on the paving project. She added that the County Commissioners will send out an email on the tentative date for the project.

**Greg DiDonato:** Mr. DiDonato shared his concern on the fencing materials at the PHAC that have not been installed to date. There is word that Chris Corso is working out of the area and may not be available to complete the project. Mr. DiDonato suggested moving the materials to a more secured area and also obtaining a quote to install the materials. Greg suggested contacting Dwight Johns to inquire about the status of the project. Mayor Dryden will follow-up.

Meeting adjourned by rising vote.

The next Meeting will be held Thursday, August 18 @ 7:00 p.m.

**RECORD OF COUNCIL PERSON’S VOTE FOR MEETING THIS DATE:**

	RC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Borland, Helen	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
DiDonato, Greg	P	Y1	Y	Y1	Y1	Y	Y	Y1	Y1	Y1											
Edwards, Kene	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y2	Y	Y	Y	Y	Y	Y
Edwards, Susan	P	Y	Y	Y	Y	Y	Y	Y2	Y	Y	Y	Y2	Y	Y	Y	Y	Y2	Y2	Y	Y	Y
Johnson, Patty	P	Y	Y	Y	Y	Y	Y	Y	Y2	Y	Y	Y	Y	Y2	Y	Y	Y	Y	Y	Y2	Y
Walker, Michael	P	Y2	Y2	Y2	Y2	Y2	Y2	Y	Y	Y2	Y2	Y	Y2	Y1	Y	Y2	Y	Y1	Y2	Y	Y2

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JEFF DRYDEN  
MAYOR

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KATHLEEN M. NORMAN  
FISCAL OFFICE