

MINUTES OF REGULAR MEETING SEPTEMBER 1, 2016

Mayor Jeff Dryden called the meeting to order at 7:00 pm. Roll call was made with all Council members present along with Solicitor James Ong and Fiscal Officer Kathy Norman.

Motion (1) to accept the minutes of Regular Meeting August 18, 2016 made by Susan Edwards; 2nd by Patty Johnson. Motion carried

GUEST(S):

Jim Dickey from the Thornwood Park Preservation Committee updated council on grants they are applying for to fix the roof of the shelter and bathrooms. Greg DiDonato suggested a recommendation letter from the mayor may assist with the grant. The plans for the roof will also need to be submitted to the Port Authority for approval. Motion (2) for the Repair and Replacement of the Roof of the Shelter House was made by Greg DiDonato, 2nd by Patty Johnson. Motion carried.

Jeff from the Times Reporter was present. Mayor Dryden asked if the meeting minutes would be published in the Times Reporter, Jeff responded that they would now be published.

Brian DuVaul and Mel Horn were present. They are the owners at 350 and 360 McCook Ave. The properties are separated by an old Gardner Street thoroughfare. They are asking council to notify them of the correct process needed to close up the old thoroughfare and add the property to their existing lots. The petitioners would have to file a formal petition with the council asking that the old roadway be vacated by the Village. The Petitioners would be responsible to pay for the cost equal for each homeowner. Mr. DuVaul and Mr. Horn will make a formal petition to the Village.

Tabatha Crawshaw was present. She asked when Stillwater Circle will be paved. Council informed her that the paving was planned and we are waiting for the start of the project to begin.

DEPARTMENT HEADS

Street Department:

Doug White was in attendance. He said the catch basin on Woodland needs repaired before paving. Peter's Field has also not been mowed, he wonders if the Village should mow it. Brian DuVaul, who was present in the meeting on another matter said that the lessee's mower was broken. Council said the Street Department should go ahead and mow the field. Mayor Dryden said that the League should have notified the Village that their mower was broken.

Police Department:

Chief Todd Beeman was in attendance. He presented a proposal to purchase a new copier machine that had the capability of color copies. The current copier is 7 years old and the quality of the black and white copies are not efficient on evidence photos that are needed on some of their cases. Through our current Copier provider we would receive the copier and maintenance agreements. Greg DiDonato suggested that Kathy Norman, Fiscal Officer, review the contract. Motion (3) to purchase a new color copier at the cost of \$1500 and the maintenance agreement was made by Greg DiDonato and 2nd by Mike Walker. Motion carried.

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Chief Beeman also discussed the parking of vehicles inside the gates at the Intermediate School. He said that vehicles will park while the gates are open and then be trapped inside when the gates are closed for school recess. Without proper No Parking signs, there is nothing the police department can enforce to keep people from parking on the open street. Chief Beeman discussed the No Parking signs with Superintendent Rocchi and they would like to have signs that read, No Parking 10 am – 12 pm. Council discussed and would like to see signs that read, “ No Parking during School Hours”. Greg DiDonato suggested that we request a letter in writing from the school so we know exactly what they would like and then order the signs. Motion (4) to get a letter from the school on the No Parking signs they are requesting made by Greg DiDonato, 2nd by Mike Walker. Motion carried.

Fire Department:

Chief Dave McConnell was in attendance. He said his department attended Fire Drills at the Intermediate School and the students had to cross the street. Kene Edwards suggested that a teacher could stop traffic for the students in a fire situation. Mr. Edwards also wondered if the Fire Department had a key for the new gate. Chief McConnell said the new gate is latched with slide bolts and not keys.

Chief McConnell presented council with photos of helmets he is in need of. He said that grant monies had been received for 11 new helmets but he is still in need of 6 more. Chief McConnell said he had requested PPE grants twice and had been denied on the grants both times. One of the helmets he requested was leather and has a 10 year life span. Council suggested that the request be brought to the Finance Committee so the items could be placed into the budget.

Zoning Department:

Dan Shaver was present. He said that McCook and Woodland were in the process of being paved. Dan requested to pay \$2,500 to the county tax to foreclose on property at 511 Stillwater Circle. Motion (6) to pay the taxes made by Mike Walker, 2nd by Susan Edwards. Motion carried. Dan said a bid to demolish 719 N. 4th needs to be placed in the paper. Motion (7) to advertise and remove for \$8500 made by Greg DiDonato, 2nd by Mike Walker. Motion carried.

DEPARTMENT REPORTS:

Motion (8) to accept the Monthly Reports from the Police and Fire Departments made by Greg DiDonato, 2nd by Helen Borland. Motion carried.

Financial:

Kathy Norman, Fiscal Officer, presented the bills in the amount of \$109,272.46. That number included the cost of paying off the Street Department truck in the amount of \$54,902.14 and the bills for the Thornwood Park Project for Myers Design (\$34,621.00) and Carroll Asphalt (\$10,240.00). Those amounts would be submitted to the ODNRR grant for reimbursement. Motion (9) to pay bills when money becomes available made by Greg DiDonato, 2nd by Mike Walker. Motion carried.

The Preliminary Budget will be presented at the next meeting. Each Department should notify of their wish lists and Dan Shaver should inform them of properties he would like to target.

Kathy Norman notified council that she had met with Mrs. Brenda Shaver, Clerk and Mrs. Tammie Taggart, Administrative Assistant about the working hours . The new office hours would be 8:00 am to

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4:30 pm with Mrs. Shaver and Mrs. Taggart staggering their 30 minute lunch break. This would allow the office to be manned for the entire day. Ordinance #2641 was presented. Motion (10) was made to suspend the rules by Greg DiDonato, 2nd by Patty Johnson. Motion carried. Motion (11) to approve Ordinance #2641 establishing a mandatory 30 minute lunch break for all Non-emergency employees made by Greg DiDonato, 2nd by Patty Johnson. Motion carried.

OLD BUSINESS

The third reading of Ordinance #2640 which regulates the placement and operation of vending machines in the village. The Ordinance was modified by Zone District, Section 1, Residential Structures.

Smith Ambulance has provided the Village with a new contract. The Village has worked with Smith Ambulance without a contract since 2009. The new contract will become effective October 1, 2016. The new rate is based on population from the census and is \$14 per year per resident. Insurance is not affected as the billing goes to the patient. Motion (12) to sign and pass the contract with Smith Ambulance made by Greg DiDonato and 2nd by Mike Walker. Motion carried.

NEW BUSINESS:

Aggregation Meeting – Trebel, Inc. will hold a informational meeting for residents on September 29, 2016 at 6:30 pm in the Council Chambers room at the City building.

Mayor Dryden gave an invitation to council members for the Ohio Open Door event to be held at the Dennison Railroad Depot Museum on Tuesday, September 13, 2016 from 4-6 pm.

Tammie Taggart, Administrative Assistant, made a request to start a Facebook page for the Village of Dennison. The page would direct more people to the website, make announcements to residents, such as street sweeping and be able to inform them of events in the Village. The request was discussed and put on hold pending guidance from Solicitor Ong. Mrs. Taggart also requested the Village sponsor her for her Notary. Motion (13) to pay for Tammie Taggart take the Notary Exam and fees paid made by Greg DiDonato, 2nd by Mike Walker. Motion carried. Mrs. Taggart also requested a subscription to the Times Reporter. The previous administrative assistant previewed the paper for articles associated with the Village. Motion (14) to pay for a digital subscription made by Greg DiDonato, 2nd by Mike Walker. Motion carried.

COMMITTEE REPORTS:

Helen Borland – Shelley and Sands still has not contacted us about when they will begin. We will have a meeting prior to the start of the paving.

Greg DiDonato – None

Susan Edwards - Susan attended Movie Night at Thornwood Park and it was a nice evening. She would like to see more movie nights offered next year. 20-30 people attended the first one.

Mike Walker – Mike will be offering his resignation at the next council meeting on September 15, 2016. He is moving out of the Village of Dennison. Motion (15) to advertise the open council seat was

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made by Greg DiDonato, 2nd by Susan Edwards. Motion carried.

Patty Johnson- The basketball courts at McCluskey Park need repaving. Would like to place it on the Wish list for 2017. They were sealed once but they still look rough. Will get an estimate for the budget.

The trash hopper on welch is doing damage. May need to move or consider putting a pad underneath.

922 Day Meeting is Wednesday, September 7, 2016 at 10 am at the park.

Kathy Norman – We want the residents and businesses to decorate outside in Red, White and Blue from 9/11 to 9/22 in support of our Safety Forces. We will be on Dial and Speak to announce it.

James Ong – Will be attending Public Records Training on Friday, September 9, 2016.

Meeting adorned.

Jeff Dryden, Mayor

Tammie Taggart, Admin Asst.

RECORD OF COUNCIL PERSON'S VOTE FOR MEETING THIS DATE :

	RC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
<u>Borland, Helen</u>	P	Y	Y	Y	Y	Y	Y	Y	Y2	Y	Y	Y	Y	Y	Y	Y					
<u>DiDonato, Greg</u>	P	Y	Y1	Y1	Y1	Y1	Y	Y1	Y1	Y1	Y1	Y1	Y1	Y1	Y1	Y1					
<u>Edwards, Kene</u>	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y					
<u>Edwards, Susan</u>	P	Y2	Y	Y	Y	Y	Y2	Y	Y	Y	Y	Y	Y	Y	Y	Y2					
<u>Johnson, Patty</u>	P	Y1	Y2	Y	Y	Y	Y	Y	Y	Y	Y2	Y2	Y	Y	Y	Y					
<u>Walker, Michael</u>	P	Y	Y	Y	Y	Y2	Y1	Y2	Y	Y2	Y	Y	Y2	Y2	Y2	Y					

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